

Literacy Tips



Literacy marking codes

SP

Spelling

GR

Grammar

P

Punctuation

//

New paragraph

^

Missing word

?

Does not make sense

T

Wrong tense

the

Needs a capital letter

ST

Writing style

Command Words

Describe

To say what you see

Explain

To say why

Annotate

To add detailed labels

Discuss

To include many points of view in your response

Compare

To say how two things are the same and what is different

Analyse

To examine something in detail

Evaluate

To judge the quality of something

Punctuation

.

Full stop

,

Comma

:

Colon

;

Semi-colon

'

Apostrophe

“ ”

Speech marks

?

Question mark

!

Exclamation mark

...

Ellipsis

Homophones

their there they're
your you're
through threw
to too two
your you're

Connectives

Adding

and, also, as well as, too

Cause & effect

because, so, therefore, thus

Sequencing

next, then, finally, before, after

Qualifying

however, although, except

Emphasising

above all, especially, indeed

Illustrating

for example, such as, for instance

Comparing

equally, similarly, likewise, as with

Contrasting

whereas, instead of, unlike, on the other hand

